

GROSSMONT COLLEGE
Classified Senate
Friday September 20th, 2019
1:30 pm – 3:00 pm
ASGC Board Room
MINUTES

Classified Senate Code of Ethics The Senate recognizes its responsibility and obligation to the classified membership. It serves and is committed to conducting its business with honesty, integrity, and professionalism to achieve the established mission and vision as described in the Senate Constitution. To that end, Senate is committed to accountability and transparency.

The Senate Code of Ethics applies to all employees of the Classified Senate. Classified Senate members share the fundamental responsibility to always act with integrity and in a manner that reflects the best interests of the Grossmont College Senate and its membership. Executive Board members of the Senate shall conform their conduct to the following Standards of Ethics:

Equitable access to participatory governance for all classified employees • Advocating for all classified employees with impartiality • Make every effort to ensure the stance taken at the site, or District wide, consensus of the majority of the Senate Executive Board • Professionalism that builds confidence and trust in both the classified leadership and classified membership that serve this District

EXECUTIVE OFFICERS	SENATORS	SENATORS
<input type="checkbox"/> Cindy Emerson-President	<input type="checkbox"/> Bryan Lam	<input type="checkbox"/> Kirstyn Wagner
<input type="checkbox"/> Elaine Adlam-Vice President	<input type="checkbox"/> Colleen Parsons	<input checked="" type="checkbox"/> Michele Martens
<input checked="" type="checkbox"/> Iliana Garcia-Secretary	<input checked="" type="checkbox"/> Diana Barajas	<input type="checkbox"/> Nadia Almaguer
<input checked="" type="checkbox"/> Dana Mints-Treasurer	<input checked="" type="checkbox"/> Graylin Clavelle	<input checked="" type="checkbox"/> Pat Murray
GUESTS	<input type="checkbox"/> Indira Saldana-Warren	<input type="checkbox"/> Rochelle Weiser
<input checked="" type="checkbox"/> Brenda Gates	<input checked="" type="checkbox"/> Keith Turner	<input checked="" type="checkbox"/> Ryan Cline
<input checked="" type="checkbox"/> Andy Timm	<input checked="" type="checkbox"/> James Cho	<input type="checkbox"/> Vaunette Allen
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Shardai Zaragoza	<input checked="" type="checkbox"/> Alexis Lytle

ROUTINE BUSINESS	
1. Welcome	
2. Public Comment	Keith Turner shared information about California Assembly Bill 500, For school and community college employees extended amount of paternity leave, information was sent to CSEA and they will also sent out information as part of their Friday email.
3. Additions/Deletions to Agenda	
4. Approve Meeting Notes 8/30/19, 9/6/19	Moved to next meeting to allow for more time to review.

COMMITTEE REPORTS	
5. Benefits Committee Update Cindy Hall	

<p>6. Budget Committee Update Bryan Lam, Michele Martens, Carol Rapola</p>	<p>Bill McGreevy has started the Budget preparation calendar. The campus does not actually know what the available budget will be for next year until around February of next year since the Budget is sent down from the State of California depending on the current funding formula calculation. One factor that has changed in the Student Centered Funding Formula is that it now includes a 3 year average measure. The hold harmless year has gone from 2020-2021 to 2020-2022.</p> <p>The Off Cycle Department Budget Augmentation Requests goes to the Budget Committee for review and then go to the College Council for review. The College Council will then make a decision on the item. The College Council is also working on a form for Budget requests that would specifically ask if request has been submitted to other committees for review.</p>
<p>7. Student Success & Equity Dana Mints, Shardai Zaragoza, Diana Barajas</p>	<p>Most other committee members did not have enough time to get feedback from their individual constituencies so discussion about this topic was delayed until they could obtain that feedback. Feedback from Classified Senate was already submitted at this meeting.</p> <p>There were some questions as to where data was coming from that was presented. It is still an option to have Lida be invited to provide some more information as to the source of data.</p>
<p>8. Facilities Committee Andy Timm, Vaunette Allen</p>	<p>Classified Senate reviewed responses from classified staff regarding the Facilities prioritization list. It is notable that responses from classified staff emphasized campus safety. This led to a question asked about on campus cameras. It was noted that CAPS has been trying to get cameras in parking lots since there currently are not any. Discussion was had about building 70 and where this list came from. List was generated and then given to the Facilities Committee for discussion.</p> <p>Dana Mints called for a vote on submitting this information to the facilities committee as a response regarding Facilities Prioritization List from Classified Senate. Vote was passed by consensus. Andy Timm and Dana Mints will be taking this information to the Facilities Committee on October 2nd 2019.</p>

OLD BUSINESS	
9. Communication Plan update	It was difficult to generate an accurate list of classified staff. Multiple lists were received and some had employees that were not classified staff or no longer with the school/interim employees. From those multiple lists, one was created that should include everyone on campus that is actually classified staff. Senators will sign up to have a list of assigned staff that they will communicate to, and they will be their point of contact for any feedback classified staff on that list wants to provide. There are roughly 15-20 people on each list. The communication flowchart is already listed on the classified staff website, and forms have been generated as fillable. Once you collect feedback on any given topic from your list of classified staff, then you will email this to Graylin Clavell. 3 lists were passed out to the different members present, of those 13 three remain open for any other Senators not present to take over.

FOR CONCENSUS	
10. Facilities Project Priority Ranking	Dana Mints called for a vote on submitting rankings discussed at today's meeting to the facilities committee as a response regarding Facilities Prioritization List from Classified Senate. Vote was passed by consensus

FOLLOW-UP		
Who	Item	Timeline

WORK AHEAD: MOU, Thank you grams

NEXT MEETING: Friday October 14th 2019 the ASGC Board Room between 1:30 pm and 3:00 pm

Meeting was adjourned at 2:09PM